

December 10, 2019

MEMORANDUM

TO: CALS Department Heads, CALS Directors of Graduate Programs, CALS Administrative Assistants

FROM: Steve Lommel



Associate Dean for Research and Director of NCARS

RE: Kenneth R. Keller Research Award for Excellence in Doctoral Dissertation

This memo serves as the call for nominations for the Kenneth R. Keller Research Award. Contributions for faculty, friends, and industry were used to establish the Kenneth R. Keller Research Award Endowment in the Agricultural Foundation of North Carolina State University following Dr. Keller's retirement in 1979. The purpose of the \$2,500 award is to recognize excellence in doctoral research.

Each graduate program offering the Ph.D. degree in the College of Agriculture and Life Sciences is eligible to nominate one individual from among their Ph.D. graduates or candidates who completed their thesis defense between January 1 and December 31, 2019. The procedure for selecting nominees is left to the discretion of the administrative units making nominations.

The nomination and submission of the materials supporting a candidate's nomination for the Kenneth R. Keller Research Award can be done online at: <http://harvest.cals.ncsu.edu/keller/>

The on-line nomination packages should consist of the following: 1) a letter of transmittal from the Department Head or Program Coordinator that also lists the advisory committee, 2) a letter from the chairman of the nominee's advisory committee stating why the dissertation research is outstanding and how the research contributes to the discipline, 3) supporting letters from two other members of the nominee's doctoral committee, and 4) one copy each of any manuscripts or journal papers based on the thesis.

It is no longer necessary to submit copies of the dissertation because these are available on-line to the selection committee through the D.H. Hill Library catalog (www.lib.ncsu.edu/catalog). All nominations should be completed by close of business on **Friday February 7, 2020**.

The selection committee for the Kenneth R. Keller Award consists of CALS distinguished professors. Committee members will be chosen after the nominations have been received to ensure some familiarity with the research areas and to avoid conflict of interest.

cc: Richard Linton, Dean
Rich Bonanno
John Dole
David Monks