



**Hershey Company: Ingredient Support Contractor**

**Hershey Role: Remote (NO ON-SITE)**

**EASTERN TIME ZONE!**

**Top Skills' Details**

1. Experience with Data Entry in SAP
2. Quick Learner and Organization Skills
3. Knowledge of Raw ingredients and/or foreign languages preferred (can use Google Translate)

**Pluses:**

Experience with a food science background  
Secondary Skills - Nice to Haves

**Job Description**

The Hershey Company is hiring for a temporary (contracted) **Ingredient Support Contractor**. This is an entry level SAP role assisting their PDM/PLM Initiative. This role will be responsible for entering all new international ingredient data into the SAP Recipe Development system from the Ingredient Information Form. This may require using Google Translate to convert the information from the native language to English. This role will work closely with the Regulatory staff in other regions to ensure data accuracy.

This position will also update existing ingredients in both the Recipe Development system and the new SAP Product Data Management (PDM) system based on updated vendor information. As required, this position will enrich ingredient data in the SAP PDM system with missing data.

This role is a **full-time contract**, with possible extensions; 100% remote. This role will work closely with two Ingredient Specialists. The candidate for this role must have experience with data entry in SAP. Knowledge of raw ingredients and/or foreign languages is preferred.

This is an exciting opportunity to get in on the ground floor of the re-implementation of Hershey's core business process and ERP platform.

**Job duties on-going:**

1. Assists Ingredient Specialists in creating new ZINGREDS and populating data in PDM (according to supplier IIFs).
2. Correcting errors/making updates/populating missing information in PDM. Some examples are: corrections to color data, complex to simple ingredients, TRIV name corrections, etc.

**Current projects:**

1. Color data corrections (dye/alum/etc.) in PDM (as part of complex to simple ingredient project)
2. Populating missing property tree data and functional property updates

**Potential future projects:**

1. Brazil ingredient property tree data updates (missing/updates on IIF info; changes affecting labels)
2. Continue to assist with populating main four ingredient categories with data/functional properties: Sugar, Cocoa, Dairy, Fats/Oils.

### **Additional Skills & Qualifications**

- Attention to detail
- Sharp, can learn new things
- Strong written and verbal communication
- Great attitude
- Strong organization skills
- SAP software experience
- High level of organization
- Attention to details
- Communication across functions/teams

### **Employee Value Proposition (EVP)**

#### **Flex Schedule**

- Ability to get into Hershey Company
- Stable; Excellent Reputation employer
- The Largest Commercial Account in our local market
- East Chocolate Ave is a newly renovated building with all modern amenities to include full kitchen with cook, pool table, Wii gaming system, treadmills, walking paths, basketball court, gift shop, endless free candy samples, low rise cubicles with open floor plan, casual dress code, scrolling flat screen TV's with streaming news and company updates, Starbuck's, large parking lot and commitment to "HAPPINESS", as employees have a long tenure.
- weekly 1-1 with each individual employee – know where you are at (contractors and FTE's) – to get feedback
- relaxed atmosphere
- professional atmosphere

### **Work Environment**

While this is an open workspace environment, candidates need to conduct themselves in a professional manner. Team members are more on the conservative side and business focused. They like to have fun, while doing work, but professionalism comes first.

### **Business Drivers/Customer Impact**

This is supporting the ERP Implementation/PLM groups. Hershey has been moving from SAP ECC to S4 HANA, it's the largest initiative right now. There is several ingredient categories that need data entered.

Why is the position open (provide details)

External Communities Job Description

Our client is seeking an entry level resource with prior experience in SAP systems and raw ingredients; with strong interpersonal skills and desire to learn.