

**BRYAN CODY ([brcody@ncsu.edu](mailto:brcody@ncsu.edu); 515-6695)**

Facilities operations for Plant Pathology including repairs and renovations, vehicles, CAMS Key distribution & return  
Key pad access for DEPP students, staff, faculty, post-docs, & visitors  
Support of Plant Pathology, Herbarium, academic facilities  
Photos, IT and web system support for Entomology and Plant Pathology  
Scheduling GA 1405 conf. room, and teaching labs 1406 & 1418

**KAT LYONS ([kelyons@ncsu.edu](mailto:kelyons@ncsu.edu); 515-6677)**

Graduate Student Services Coordinator for both Entomology and Plant Pathology including recruiting, admissions, and graduate program tracking to graduation  
Graduate School Liaison – forwards all faculty/student-related documents  
Class Scheduling for Entomology and Plant Pathology (beginning Spring 2018)  
Room reservations  
Emails departmental guest parking passes upon request  
Student list-serve manager  
Back-Up for Michele Sabatelli (limited financial access)

**MICHELE SABATELLI ([mmsabate@ncsu.edu](mailto:mmsabate@ncsu.edu); 515-2620)**

Business Coordinator for all financials including departmental appropriations, post-award, PCard, travel, service billing, salary changes and discretionary account activities  
ETF administration  
Grad student appointments and tuition payments  
Assistance with Wolftime, Work Study, and PEP Students

**MARCI WALKER ([marci\\_walker@ncsu.edu](mailto:marci_walker@ncsu.edu); 515-6498)**

Executive Assistant to the Head  
Administration of all permanent SHRA and EHRA employees in DEPP – recruiting to separation  
RPT/Post Tenure review  
EHRA and SHRA list-serve manager  
Back-Up for Liz Jerger

**ELIZABETH JERGER ([liz\\_jerger@ncsu.edu](mailto:liz_jerger@ncsu.edu); 513-1343)**

Administration of DEPP postdocs and visiting scholars  
Assistance with biweekly employees, I-9s & Wolftime  
Event and seminar coordination, including travel and local arrangements for invited guests  
Leave administration for DEPP  
DEPP website contact  
Postdoc and seminar list-serve manager  
Room reservations  
Back-Up for Marci Walker