

**Order Form**  
**North Carolina Cooperative Extension Services**  
**LETTERHEAD AND IDENTITY/MARKETING MATERIALS**

Name \_\_\_\_\_ County \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

QUANTITY	ITEM	SIZE	COST	TOTAL
_____/Pack (1000 sheets)	Letterhead (letter size) With brick	8 1/2" x 11"	\$18.00	_____
_____/Case (5000 sheets)	Letterhead (letter size) With brick	8 1/2" x 11"	\$90.00	_____
_____/Pack (1000 sheets)	Newsletters (3 colors) Both sides	8 1/2" x 11"	\$18.00	_____
_____/Case (5000 sheets)	Newsletters (3 colors) Both sides	8 1/2" x 11"	\$90.00	_____
_____/Pack (1000 sheets)	Newsletters (3 colors) 4 pages	11" x 17"	\$38.00	_____
_____/Case (2500 sheets)	Newsletters (3 colors) 4 pages	11" x 17"	\$95.00	_____
_____/Pack (*)	Note Cards with Envelopes	Pack of 100	\$20.00	_____
		<u>Includes:</u>		
_____/Sheet	Logo Sheet Adhesive back	One: 4" x 11"		
		Two: 2 1/2 x 5 1/2	\$2.00	_____
		Three: 2" x 3 5/8"		
_____/Each (*)	Sign - Plastic 2 sides (Vertical, 2 colors)	16" x 24"	\$7.00	_____
_____/Each	Certificate of Appreciation, Blanc	8 1/2" x 11"	No charge	____0____
_____/Each	Postcard, Blank	6" x 4 1/2"	No charge	____0____

TOTALS: \_\_\_\_\_

Print out order form, fill in required information and fax to Jeanne Marie Wallace (919) 515-6938 or you may mail the form to: Customer Services, Dept of Communication Services, Box 7603, Raleigh, NC 27695

Contact Person \_\_\_\_\_

Email \_\_\_\_\_

Date \_\_\_\_\_

(\*) As available on any items that come & go.